**The purpose and use of this form**This form is designed and provided by Rich Adventure, who are the DofE Approved Activity Provider your school has chosen to use to run the expedition section of the Duke of Edinburgh’s Award. eDofE numbers will be shared with DofE, when input into the DofE website to complete the participant’s assessor report. For some expeditions we have to submit additional paperwork to the DofE, giving the name, eDofE number, and age of participant along with expedition dates and locations, for expeditions in wild country or by canoe to be approved, prior to an expedition. The school may also need to share this information with the council for expedition approval. Names, date of birth and eDofE numbers will be held by Rich Adventure as a record of attendance for each course, along with any accident/ incident paperwork, until the last participant in a group has turned 22, as per our legal obligation.

**Participant’s details**

|  |  |
| --- | --- |
| Full name: |  |
| Date of birth: |  |
| eDofE number: |  |

**I confirm that the school has current next of kin contact information for the above named participant: YES/ NO
I confirm that the school has current medical information (injuries, illness, long term health issues and medication) for the above named participant: YES/ NO**If you have answered NO to either of these questions, or you would like a different person to be contacted in an emergency during the expedition, please provide additional information directly to the school.
 **Safety & Participation statement**

Adventurous activities are potentially hazardous, with a danger of personal injury. Rich Adventure employs only instructors, supervisors and assessors who hold the relevant qualifications for the activities undertaken during the expedition. To enable Rich Adventure to manage risks effectively, participants must agree to acknowledge the need for responsible behaviour, and that the instructor’s word is final on matters of safety. Staff will provide participants with safety training and equipment and ensure that the team can demonstrate competence in their mode of transport and how to deal with an emergency situation before the unaccompanied element of any expedition. The nature of any expedition relies on teamwork to ensure each other’s safety until external help can be sought; the expeditions are unaccompanied and teams are self-sufficient, with supervisors meeting each team a few times a day and at camp. At Gold level our staff are not present overnight, but ensure that teams have method of communication in case of emergency.

**Declaration of parent or person with legal responsibility/ duty of care:**

I the parent/guardian of ……………………………………….………… hereby acknowledge that I have read the above safety & participation statement and understand it. I have explained it to my child, who understands and agrees to abide by it.

**Personal declaration for participants over 18:**

I ............................................................. hereby acknowledge that I have read the above safety & participation statement and understand it and agree to abide by it.

**Medical consent**

I give permission to the organisers of activities during the trip to administer any relevant treatment or medication to the above-named participant when or if necessary (for participants under 18, parents will be contacted as soon as is reasonably practical, and informed verbal consent sought prior to administration unless in a life or death emergency) YES/NO

In an emergency situation I authorise the organisers to take me/ my child to hospital and give my full permission for any treatment required to be carried out in accordance with the hospital’s diagnosis. I understand that next of kin shall be notified of the hospital visit and any treatment given by the hospital subject to participant’s consent. YES/NO

 **Consent for use of images and/ or video**

Rich Adventure are a small, family run business, and we like to celebrate the achievements of our teams via social media, to promote our business and our links with schools. We also occasionally update the pictures on our website. We do not use participant’s names online alongside pictures or videos (unless participants choose to introduce themselves as part of the video).

Please indicate whether you are happy for photos and videos of your child to be used, as follows:

I am happy for photos and videos of my child to be used on the Rich Adventure website and social media channels (Facebook, Twitter, Instagram printed promotional materials, such as flyers and booklets to be distributed at school/ DofE marketing events): YES/NO

I am happy for photos/ videos of my child to be shared with the school, to be used as agreed between myself and the school: YES/ NO

If you have indicated NO to either or both options above, but are happy for media to be used in a limited capacity (for example, on the website but not social media, or on twitter but not facebook), please tell us in your own words here:

Sometimes photos are taken in error with a participant who has not given consent for pictures to be used in the picture. Images are always checked before uploading and any pictures including participants who have not given consent will be immediately and permanently deleted. Images that are used for marketing and shared online will be securely stored on a password protected cloud based system, and deleted after 2 years.

**I understand that the school will share with Rich Adventure staff, details of any medical conditions the participant has, and any medication they are taking, in order to manage risks effectively and support the participant in undertaking their expeditions in a safe manner. This information will be shared on a need-to-know basis. School staff will be responsible for any home contact, and Rich Adventure will not receive any contact details.**

**I give consent for the participant detailed on this form to take part in the Duke of Edinburgh’s Award Expeditions, run by Rich Adventure, on the dates agreed with the school, under the terms set out in this form**

Signed: (participant if over 18 or parent/ guardian if under 18) ……………………………………………

Name: (please print) …………………………………..... Date: …………………..